

Pendleton Parish Council

Clerk: Becky Moon

Email: parishclerk@pendletonparishcouncil.org.uk

www.pendletonparishcouncil.org.uk

Local Government Act 1972 Meeting of Pendleton Parish Council

Wednesday 15th November 2023 at 7:30pm at Pendleton Village Hall, Pendleton

R. Moon (Clerk & RFO)

Minutes

1. Introduction, Attendance and Apologies for absence	Attachments
<p>Chair to welcomed all present to the meeting.</p> <p>In attendance Cllr Robert Whitwell (Chairman), Cllr Nicola Burnop, Cllr Ruth Cowperthwaite, Cllr Karen Czapowski, RVBC Cllr David Birtwhistle</p> <p>Brian Marsden and clerk</p>	
2. Declarations of interest	
<p>None were received</p>	
3. Public Participation (max 5 mins per person)	
<p>No members of the public were present</p>	
4. Minutes of previous Meeting	
<p>To resolve to confirm the accuracy of the Minutes of Pendleton Parish Council meeting held on Wednesday 19th July 2023 - to be signed off by the Chair.</p> <p>RESOLVED – Minutes were accepted and approved</p>	<p>04.01.01</p>
5. Any matters arising from the minutes & not covered on this Agenda (resolutions closed & not required to be on this Agenda)	
<p>Insurance –</p> <p>Members were informed that insurance had been purchased for the parish with BHIB</p>	
6. General Vacancy	
<p>To discuss and resolve filling the vacancy for member on council</p> <p>Brian Marsden was nominated for co-option</p> <p>RESOLVED – Brian Marsden was voted onto to Pendleton Parish council.</p>	<p>06.01.02</p>
7. Precept 2024-25	

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	<p>To discuss and resolve the budget for precept for 2024-25</p> <p>Members discussed the budget requirements for 2024-25</p> <p>RESOLVED – Precept set at £1,900.00</p>	06.01.02												
8.	Letter to Highways at LCC													
	<p>Update about the letter written to LCC Highways regarding the traffic lights on Whalley Road</p> <p>Members were informed that an email had been sent to LCC although no reply had been received. Members noted there had appeared to be an improvement in traffic flow so changes may have been made.</p>													
9.	Financial Reporting													
	<p>By the Responsible Financial Officer:</p> <ol style="list-style-type: none"> To receive and note the monthly report of finances for y/e 31st October 2023 - £2,949.87 To receive and note any update on the PPC bank account mandate. <p>Members were informed Barclays had still not added the Clerk to the account for access. It was discussed that an efficient solution would be to change banks especially as the local branch has now closed.</p> <p>RESOLVED - Clerk to investigate and begin changing account from Barclays to Lloyds in 2024.</p> <ol style="list-style-type: none"> To agree and resolve payment of the following expenditure to the Parish <table> <tr> <td>Easy Websites – per month Jan-October DD</td> <td>£30 incl VAT</td> </tr> <tr> <td>Clerk salary Sept-Oct 10 Hours</td> <td>£137.50</td> </tr> <tr> <td>Clerk working from home exp 8 weeks</td> <td>£48.00</td> </tr> <tr> <td>Clerk mileage Sept-Oct 16 miles</td> <td>£4.60</td> </tr> <tr> <td>Sabden Parish Council (Lenghtsman)</td> <td>£500.00</td> </tr> <tr> <td>NALC membership</td> <td>£43.19</td> </tr> </table> <p>RESOLVED – Payments to be made by the Clerk</p>	Easy Websites – per month Jan-October DD	£30 incl VAT	Clerk salary Sept-Oct 10 Hours	£137.50	Clerk working from home exp 8 weeks	£48.00	Clerk mileage Sept-Oct 16 miles	£4.60	Sabden Parish Council (Lenghtsman)	£500.00	NALC membership	£43.19	<p>09.02.03</p> <p>09.03.04</p>
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10.	Parish Events 2023	
	King's Coronation celebration grant RESOLVED – £250 to be given to the Village Hall towards the coronation celebrations.	10.03.05
11.	Planning Applications	
	None received in the Parish	
12.	Lenghtsman	
	To discuss and resolve the requirements of a Lenghtsman for the Parish The Clerk was asked to approach another lenghtsman in the area to discuss working for the Parish and contact Sabden PC Clerk with regard to the agreement.	
13.	Partnership Meetings	
	To receive reports from external partners and meetings which impact on the Parish area e.g., LCC, RVBC updates. Nothing reported.	
14.	Matters brought forward by Cllrs & Clerk as INFORMATION only	
	No debate, resolutions or actions should arise from this item. If necessary, items should be deferred as agenda items for the next meeting. <ul style="list-style-type: none"> • Clerk to reduce hours due to personal reasons until February 2024. • Homeowner grant leaflets to be distributed by Members. • Cllr Birtwhistle informed Members there is an LCC initiative to plant trees with the Rivers Trust. 	
15.	Next Meeting dates	
	Agenda items and Reports for the 2024 meeting to be submitted to the Clerk – by midday Wednesday 31 st January 2024. Next meeting to take place Wednesday 7 th February 2024, 7.30pm at Pendleton Village Hall, Pendleton. Meeting was closed at 8.55pm	

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